

Chart of Accounts

Account	Type
1000 . Cash On Hand	Bank
1020 . Cash In Bank	Bank
1100 . Accounts Receivable	Accounts Receivable
1200 . Undeposited Funds	Other Current Asset
12000 . *Undeposited Funds	Other Current Asset
1300 . Inventory	Other Current Asset
1310 . Prepaid Expense	Other Current Asset
1320 . Prepaid Tax	Other Current Asset
1500 . Furniture and Equipment	Fixed Asset
1510 . Machinery and Equipment	Fixed Asset
1520 . Office Equipment	Fixed Asset
1530 . Auto	Fixed Asset
1540 . Leasehold Improvement	Fixed Asset
1600 . Accumulated Depreciation	Fixed Asset
1700 . Goodwill	Other Asset
1800 . Security Deposit	Other Asset
1900 . Accumulated Amortization	Other Asset
2000 . Accounts Payable	Accounts Payable
2400 . Payroll Liabilities	Other Current Liability
3000 . Opening Balance Equity	Equity
3010 . Capital Stock	Equity
3020 . Dividends Paid	Equity
3200 . Retained Earnings	Equity
4000 . Sales	Income
4002 . Sales #2	Income
4500 . Shipping and Delivery Income	Income
5000 . Beginning Inventory	Cost of Goods Sold
5100 . Purchase	Cost of Goods Sold
5200 . Freight Costs	Cost of Goods Sold
5900 . Ending Inventory	Cost of Goods Sold
6010 . Advertising	Expense
6020 . Amortization	Expense
6030 . Automobile Expense	Expense
6050 . Bad Debts	Expense
6060 . Bank Service Charges	Expense
6100 . Cleaning	Expense
6110 . Commission	Expense
6120 . Computer and Internet Expenses	Expense
6130 . Contribution	Expense
6140 . Credit and Collection Costs	Expense
6150 . Delivery and Postage	Expense
6160 . Depreciation Expense	Expense
6170 . Dues and Subscriptions	Expense

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Account	Type
6200 . Employee Benefits	Expense
6670 . Pension, etc Plans	Expense
6210 . Equipment Rent	Expense
6250 . Gifts	Expense
6350 . Insurance	Expense
6300 . Health Insurance - Employees	Expense
6310 . Health Insurance - Shareholders	Expense
6470 . Life Insurance	Expense
6950 . Workers' Compensation	Expense
6360 . Interest	Expense
6400 . Janitorial	Expense
6450 . Laundry and Cleaning	Expense
6460 . Legal Fees	Expense
6500 . Meals and Entertainment	Expense
6510 . Miscellaneous	Expense
6600 . Office Expense	Expense
6620 . Outside Service	Expense
6650 . Parking	Expense
6680 . Printing	Expense
6690 . Professional Fees	Expense
6750 . Rents	Expense
6760 . Repairs and Maintenance	Expense
6800 . Salaries and Wages	Expense
6610 . Officers' Salaries	Expense
6820 . Security	Expense
6840 . Supplies	Expense
6850 . Taxes and Licenses	Expense
6660 . Payroll Taxes	Expense
6700 . Property Tax	Expense
6810 . Sales Tax	Expense
6830 . State Income Tax	Expense
6860 . Telephone	Expense
6870 . Training/Continuing Education	Expense
6880 . Travel	Expense
6900 . Uniforms	Expense
6910 . Utilities	Expense
8000 . Ask My Accountant	Other Expense